

# Privacy Policy Notice

This privacy notice discloses the privacy practices for Spinnaker Property Management and/or www.spinnakerpm.com. This privacy notice applies solely to information collected by this website. It will notify you of the following:

1. What personally identifiable information is collected from you through the website, how it is used and with whom it may be shared.
2. What choices are available to you regarding the use of your data.
3. The security procedures in place to protect the misuse of your information.
4. How you can correct any inaccuracies in the information.

## **Information Collection, Use, and Sharing**

We are the sole owners of the information collected on this site. We only have access to/collect information that you voluntarily give us via email or other direct contact from you. We will not sell or rent this information to anyone.

We will use your information to respond to you, regarding the reason you contacted us. We will not share your information with any third party outside of our organization, other than as necessary to fulfill your request, e.g. to ship an order.

Unless you ask us not to, we may contact you via email in the future to tell you about specials, new products or services, or changes to this privacy policy.

## **Your Access to and Control Over Information**

You may opt out of any future contacts from us at any time. You can do the following at any time by contacting us via the email address or phone number given on our website:

- See what data we have about you, if any.
- Change/correct any data we have about you.
- Have us delete any data we have about you.
- Express any concern you have about our use of your data.

## **Security**

We take precautions to protect your information. When you submit sensitive information via the website, your information is protected both online and offline.

Wherever we collect sensitive information (such as credit card data), that information is encrypted and transmitted to us in a secure way. You can verify this by looking for a lock icon in the address bar and looking for "https" at the beginning of the address of the Web page.

While we use encryption to protect sensitive information transmitted online, we also protect your information offline. Only employees who need the information to perform a specific job (for example, billing or customer service) are granted access to personally identifiable information. The computers/servers in which we store personally identifiable information are kept in a secure environment.

If applicable. In order to use this website, a user must first complete the registration form. During registration, a user is required to give certain information (such as name and email address). This information is used to contact you about the products/services on our site in which you have expressed interest. At your option, you may also provide demographic information (such as gender or age) about yourself, but it is not required.

We request information from you on our order form. To buy from us, you must provide contact information (like name and shipping address) and financial information (like credit card number, expiration date). This information is used for billing purposes and to fill your orders. If we have trouble processing an order, we'll use this information to contact you.

We use "cookies" on this site. A cookie is a piece of data stored on a site visitor's hard drive to help us improve your access to our site and identify repeat visitors to our site. For instance, when we use a cookie to identify you, you would not have to log in a password more than once, thereby saving time while on our site. Cookies can also enable us to track and target the interests of our users to enhance the experience on our site. Usage of a cookie is in no way linked to any personally identifiable information on our site.

Some of our business partners may use cookies on our site (for example, advertisers). However, we have no access to or control over these cookies.

We share aggregated demographic information with our partners and advertisers. This is not linked to any personal information that can identify any individual person.

And/or:

We use an outside shipping company to ship orders, and a credit card processing company to bill users for goods and services, and purchase tickets. These companies do not retain, share, store or use personally identifiable information for any secondary purposes beyond filling your order.

And/or:

We partner with another party to provide specific services. When the user signs up for these services, we will share names, or other contact information that is necessary for the third party to provide these services. These parties are not allowed to use personally identifiable information except for the purpose of providing these services.

This website contains links to other sites. Please be aware that we are not responsible for the content or privacy practices of such other sites. We encourage our users to be aware when they leave our site and to read the privacy statements of any other site that collects personally identifiable information.

From time-to-time our site requests information via surveys or contests. Participation in these surveys or contests is completely voluntary and you may choose whether or not to participate and therefore disclose this information. Information requested may include contact information (such as name and shipping address), and demographic information (such as zip code, age level). Contact information will be used to notify the winners and award prizes. Survey information will be used for purposes of monitoring or improving the use and satisfaction of this site.

Furthermore, This site and it's affiliates are not a part of, or partnered with, Facebook, Google, Instagram, Twitter, Youtube or any other social media site, or search engine. This site may use their services but are not affiliated with them what so ever.

**If you feel that we are not abiding by this privacy policy, you should contact us immediately via email at:** Spinnaker Property Management and/or [www.spinnakerpm.com](http://www.spinnakerpm.com).

# Terms and Conditions of Use

## **Your Spinnaker Property Management and/or www.spinnakerpm.com Terms of Service ("Agreement")**

*This Agreement was last modified on July 10, 2017.*

Please read these Terms of Service completely using your Spinnaker Property Management and/or www.spinnakerpm.com which is owned and operated by Spinnaker Property Management and/or www.spinnakerpm.com. This Agreement documents the legally binding terms and conditions attached to the use of the Site at Spinnaker Property Management and/or www.spinnakerpm.com.

By using or accessing the Site in any way, viewing or browsing the Site, or adding your own content to the Site, you are agreeing to be bound by these Terms of Service.

### Intellectual Property

The Site and all of its original content are the sole property of Spinnaker Property Management and/or www.spinnakerpm.com and are, as such, fully protected by the appropriate international copyright and other intellectual property rights laws. Material may have been altered a bit so it could be formatted properly to be included on the website. All material was used with permission from its owner. If you have a question regarding content please contact us at: Spinnaker Property Management and/or www.spinnakerpm.com

### Termination

Your Spinnaker Property Management and/or www.spinnakerpm.com reserves the right to terminate your access to the Site, without any advance notice.

### Links to Other Websites

Our Site does contain a number of links to other websites and online resources that are not owned or controlled by Spinnaker Property Management and/or www.spinnakerpm.com. Your Spinnaker Property Management and/or www.spinnakerpm.com has no control over, and therefore cannot assume responsibility for, the content or general practices of any of these third party sites and/or services. Therefore, we strongly advise you to read the entire terms and conditions and privacy policy of any site that you visit as a result of following a link that is posted on our site.

### Governing Law

This Agreement is governed in accordance with the laws of Washington State, United States.

### Changes to This Agreement

Spinnaker Property Management and/or www.spinnakerpm.com reserves the right to modify these Terms of Service at any time. We do so by posting and drawing attention to the updated terms on the Site. Your decision to continue to visit and make use of the Site after such changes have been made constitutes your formal acceptance of the new Terms of Service.

Therefore, we ask that you check and review this Agreement for such changes on an occasional basis. Should you not agree to any provision of this Agreement or any changes we make to this

Agreement, we ask and advise that you do not use or continue to access the Spinnaker Property Management and/or [www.spinnakerpm.com](http://www.spinnakerpm.com) site immediately.

### Affiliates

This site and its affiliates or creators are not a part of, or partnered with, Facebook, Google, Instagram, Twitter, Youtube or any other social media site, or search engine. This site may use their services but are not affiliated with them what so ever.

### Furthermore

In order to use this website, a user must first complete the registration form. During registration, a user is required to give certain information (such as name and email address). This information is used to contact you about the products/services on our site in which you have expressed interest. At your option, you may also provide demographic information (such as gender or age) about yourself, but it is not required.

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### Sharing

We share aggregated demographic information with our partners and advertisers. This is not linked to any personal information that can identify any individual person.

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leave our site and to read the privacy statements of any other site that collects personally identifiable information.

### Survey and Contests

From time-to-time our site requests information via surveys or contests. Participation in these surveys or contests is completely voluntary and you may choose whether or not to participate and therefore disclose this information. Information requested may include contact information (such as name and shipping address), and demographic information (such as zip code, age level). Contact information will be used to notify the winners and award prizes. Survey information will be used for purposes of monitoring or improving the use and satisfaction of this site.

### Contact Us

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